BATTLE CREEK BOARD OF EDUCATION
Regular Meeting
September 15, 2014
Immediately Following the Work Session
Board Room – School Administration Building

PRESENT - BOARD OF EDUCATION

William Burton
Susan Buckley
Todd Stagner
Art McClenney
Scott Cubberly
Kellie Thomas
Karen Evans

Present – Administration

Dr. Linda Hicks – Superintendent
Deborah Gregory – Executive Director of Financial Services
Dianne Hatley – Personnel Manager
Kim Parker-DeVauld – Assistant Superintendent for Curriculum, Instruction and Assessment
Tim Scott – Manager of Facilities & Operations

MINUTES

The meeting was called to order by President Burton at 6:35 p.m. All board members were present. Approximately 45 citizens were in attendance including school personnel.

APPROVAL OF AGENDA

The agenda was unanimously approved with the following amendments: Move item C under Consent Agenda to item A under New Business.

Moved by Dr. Stagner, and supported by Mr. Cubberly to approve agenda as amended.

Motion approved 7 – 0

FINANACE UPDATE: AUDIT

The Executive Director of Finance announced that the audit was a clean audit and the district was within $40,000 of the projected budget. It was also announced that the audit would be presented to the board sometime in October or November 2014.

Mr. Burton thanked the Executive Director of Finance for her diligence and service to the district.

CONSENT AGENDA

- Minutes of the Regular and Special meetings of August 18, 2014.
- Bills for the month of August 2014
- Personnel Changes and Recognition of Retirees

New Hire:

Dr. William Bell Jr. hired effective September 2, 2014, Assistant Principal for Battle Creek Central High School. **Taylor Dreps** hired effective August 25, 2014, Fit Manager for Valley View and Fremont Elementary School. **Holly Boulay** hired effective August 27, 2014, for the Pregnant and Parenting Teen Program assigned to Calhoun Area Career Center. **Salena Darling** hired effective August 26, 2014, for Fourth Grade Teacher assigned to Fremont Elementary School. **Stephen Nesbitt** hired effective August 22, 2014, for Secondary French Teacher assigned to Battle Creek Central High School. **Marshall Allinson** hired effective August 22, 2014, English Teacher assigned to Battle Creek Central High School. **Christopher Walters** hired effective August 26, 2014, Special Education Teacher assigned to Battle Creek Central High School. **Timothy Muhich** hired effective August 22, 2014, Chemistry Teacher assigned to Battle Creek Area Math & Science Center. **Kristin Tucker** hired August 22, 2014, Physical Education Teacher for Ann J Kellogg and Dudley Elementary School. **Nina Matthews** hired effective August 27, 2014, 1st grade teacher assigned to Post Franklin Elementary School. **Kristin L. Tucker** hired effective August 22, 2014, elementary teacher assigned to Ann J. Kellogg and Valley View Elementary School. **Samuel I. Howard** hired effective August 22, 2014, teacher assigned to Battle Creek Central High School. **Brian Barden** hired effective August 22, 2014, as a teacher assigned to Battle Creek Central High School. **Michelle Skaggs** hired effective August 21, 2014, as a teacher assigned to Coburn Elementary School. **Marshall Allinson** hired effective August 22, 2014, as teacher assigned to Battle Creek Central High School. **Khiree Watkins** hired effective September 2, 2014, Special Education Early Childhood Education Paraprofessional **Lisa Merry** hired effective September 2, 2014, Special Education Early Childhood Education Para Professional. **Candy Griffin** hired effective September 2, 2014, Early Childhood Education Teacher Assistant. **Mary Hemenway** hired effective August 26, 2014, Early Childhood Education Teacher Assistant. **Kim NcNish** was hired effective August 26, 2014, Early Childhood Education Teacher Assistant. **Sarah Garrett** hired effective August 25, 2014 as a secretary assigned to Ann J. Kellogg Elementary School. **Katherine Flanery** was hired effective September 2, 2014, as a cook. **Cara Ferrall** was hired effective September 8, 2014 as a hostess. **Starlena Graham** was hired effective September 2, 2014 as a cook. **Ed Lockmiller** hired effective August 18, 2014, as a Custodian. **Theodore Peterson** hired effective August 18, 2014 as a Custodian. **Chad Shorter** hired effective August 18, 2014 as an Extra-Duty Fireman. **Kevelin Hickman** hired effective September 9, 2014

as a Second Shift Custodian. **Gregory Rogers** hired effective August 18, 2014 as a Second Shift Custodian. **William Wood** hired effective August 18, 2014 as a Second Shift Custodian.

Transfers:

Benjamin Rodgers appointed as the Interim Elementary Principal for LaMora Park Elementary School.

Resignations:

Abdiel Rosario, resigned from his Software Engineer/Trainer position effective September 11, 2014. **Joseph F. Salerno** resigned effective September 5, 2014, as a science teacher assigned to Northwestern Middle School. **Kevin Knack** resigned effective August 17, 2014, as a science teacher assignment. **Kelly Gutsue**, resigned effective August 21, 2014, elementary teaching assignment. **Joel Christensen,** resigned effective August 14, 2014, math teaching assignment. **Laurette Bittner,** resigned effective August 18, 2014, math teaching assignment. **Jonathon Starkey** resigned effective August 19, 2014, elementary health and physical education assignment. **William Renner,** resigned effective September 1, 2014, elementary teaching assignment. **Audra Love-Granger,** resigned effective August 20, 2014, as a Special Education Para Professional assigned to Fremont Elementary School. **Thawng Sian Kham,** resigned effective August 20, 2014, as a bilingual tutor assigned to Battle Creek Central High School. **Natalia Saba** resigned effective August 27, 2014, as a bilingual tutor assigned to Northwestern Middle School.

- Reinstatement Committee Recommendations
- Good Marks Contracts
- Signature Authorization

The Consent Agenda Items were unanimously approved as presented with one exception. Dr. Stagner requested that the answer to a question that was asked at the August Board meeting be added as follows: Dr. Hicks was asked if exit interviews were currently done when employees resign; Dr. Hicks answered by stating that exit interviews are not done on a consistent basis. This information will be added to the meeting minutes prior to them being publicly posted.

Moved by Ms. Buckley, supported by Dr. Stagner, to approve the consent agenda with amendments as stated above.

Motion approved 7 – 0

PUBLIC COMMENT

Toni Artis – Requested that the district website have up to date teacher rosters listed. She also thanked the district for offering such a wonderful Open House at the Outdoor Education Center.

Emma Stagner – a student of Battle Creek Central High expressed her concerns regarding the new no back pack rule at the high school. The policy requires students to put their back packs into their lockers at the beginning of the day and does not allow students to carry them in the halls. Emma is concerned because there is only 7 minutes to get in between classes and that carrying the things necessary for class has become quite challenging. She stated that there would be more student's tardy, lunch detention and suspensions because of the rule. She feels that it is affecting her education and feels that the wrong students are being punished.

PERSONNEL REPORT AND RECOGNITION OF RETIREES

It was discussed that a last minute person was pulled from the personnel report and that no further changes were made.

Moved by Ms. Buckley, supported by Ms. Thomas to approve the personnel report as presented to the board on September 15, 2014.

Motion Approved 7 - 0

CONSIDERATION TO APPROVE THE AGREEMENT FOR CAMERA SOFTWARE AND MAINTENANCE

Currently there are 13 camera servers and 610 cameras dumping information into the servers. The current software is too old to maintain the cameras and this has caused some of the cameras to stop working. There were 3 options included in the board packet. The Director of Technology recommends option 2 with all funds being paid out of the general fund. It was stated that once these updates are made the system will be up to date. It was also stated that the future maintenance fees will be maintained through the Technology Department's budget. This information was also presented to the F&P Committee.

Moved by Ms. Evans, and supported by Dr. Stagner to approve the Camera Software and Maintenance Agreement as presented.

Motion Approved 7 – 0

OPENING OF THE SCHOOL YEAR UPDATE

The Superintendent has visited all buildings except for one this year. She has seen a significant difference at Northwestern Middle School and Central High School. Northwestern

has implemented a limited locker rule and are noticing positive things because of it. CHAMPS is also a great program that the District has implemented.

The 5th graders are at camp for the next two weeks, enjoying the Outdoor Education Center.

There is also something different at Central. The Superintendent has had meetings and conversations with Central students and is finding it very uplifting to be engaged with the students again.

The Buddy Bench will be dedicated at Urbandale Elementary on October 8, 2014.

The District has hired about thirteen Instructional Coaches to help other leaders and teachers to get to that higher level of achievement. Having the extra support will assist with the Common Core standards, MEAP testing and reading apprenticeships. The goal is to make learning visible. The math improvement team has also aligned the math curriculum with Common Core.

The Super Hero movie clip from Coburn Elementary was shown.

Kim Parker-DeVauld discussed the CHAMPS program. CHAMPS is a multi tiered method of support. It helps with classroom positive behavior management. Teachers are defining everything that they expect from students so that all parties are on the same page. CHAMPS also helps incorporate behavior plans in the classroom.

BOARD RETREAT UPDATE

The Board Retreat is scheduled for October 18th. The workshop will discuss board structure, meeting structure, and board committees.

OUTDOOR EDUCATION CENTER PLAN AND BUDGET

An update of the plan and budget regarding the Outdoor Education Center was discussed. The appraisal of the property would cost $5,000 and will take about 45-60 days to complete. The Fund Development Coordinator was also discussed. The Fund Development Coordinator will develop a fund development plan that includes fundraising. The Coordinator will be responsible for developing a strategic, integrated fund development plan to build and sustain donor support for the Outdoor Education Center. This position is also responsible for investigating and researching potential funding sources and partnerships. This person will contact potential partners and funders to determine their interest in this project. Mr. Cubberly asked if the Outdoor Education Center is capable of doing the fund development. It was stated that they are and currently do some fund development but that the District will need to raise more funds to offset operation costs and having a person in charge of fund development will help with that initiative. The total cost for the appraisal and fund development is $11,000 which would be taken from the General Fund.

Moved by Ms. Evans, and supported by Mr. McClenney to approve the plan and budget for the Outdoor Education Center.

Motion Approved 7 – 0

CONSIDERATION TO APPROVE THE STATE AID OPERATING NOTES

The State Aid Operating Resolution was discussed. Mr. McClenney asked that everyone contact Lansing and complain about the lack of funding. Mr. Cubberly stated that even the best of options and actively trying not to be in a borrowing situation we have found ourselves there. Ms. Buckley reminded everyone that the District has the money that this is more of a cash flow problem.

Roll Call Vote

Ms. Buckley – yes
Ms. Evans – yes
Dr. Stagner – yes
Ms. Thomas – yes
Mr. McClenney – yes
Mr. Cubberly – yes
Mr. Burton - yes

Moved by Mr. McClenney, and supported by Ms. Thomas to approve the use of work based learning forms as presented.

Motion Approved 7 – 0

CONSIDERATION TO GO INTO CLOSED SESSION TO DISCUSS ATTORNEY CLIENT PRIVILEDGED INFORMATION

Moved by Mr. Cubberly, supported by Ms. Buckley to go into Closed Session.

Motion Approved 7 – 0

CONSIDERATION TO COME OUT OF CLOSED SESSION

Moved by Ms. Buckley, and supported by Mr. Cubberly to come out of Closed Session.

Motion Approved 7 - 0

CONSIDERATION TO APPROVE THE 2B SOLUTIONS AGREEMENT

Moved by Ms. Buckley, and supported by Ms. Evans to approve the 2B Solutions Agreement.

Motion Approved 7 – 0

CONSIDERATION TO GO INTO CLOSED SESSION PURSUANT TO SUBSECTION 8 (a) OF THE OPEN MEETINGS ACT TO CONSIDER THE EVALUATION OF AN EMPLOYEE AT THE REQUEST OF THE EMPLOYEE

Moved by Ms. Buckley, and supported by Ms. Evans to go into Closed Session

Motion Approved 7 – 0

CONSIDERATION TO COME OUT OF CLOSED SESSION

Moved by Mr. Cubberly, and supported by Ms. Thomas to come out of Closed Session.

Motion Approved 7 - 0

CONSIDERATION TO APPROVE THE EVALUATION OF THE SUPERINTENDENT OF SCHOOLS FOR THE 2013-14 SCHOOL YEAR AND THAT THE EVALUATION BE PLACED IN THE SUPERINTENDENT'S PERSONNEL FILE

Moved by Ms. Evans, and supported by Ms. Buckley to approve the Superintendent's Evaluation.

Motion Approved 7 - 0

SUPERINTENDENT COMMENTS

None

BOARD MEMBER COMMENTS

Mr. Cubberly – Invited everyone to attend the Post-Franklin Celebration on September 16th 1:30-3:00p.m.

Ms. Thomas – reminded everyone that the Homecoming Parade is on October 3rd.

ADJOURNMENT

The meeting adjourned at 10:05 p.m.