



Battle Creek Public Schools' 21st CCLC

FAMILY HANDBOOK

2021-2022

TABLE OF CONTENTS

About the 21st CCLC Program.....	2
The Before/After School Program.....	2
Purpose of Program.....	2
Enrolling Your Child(ren).....	3
Program Information.....	3
Schedule.....	3
Daily Activities Include.....	3
<i>Detailed Schedule.....</i>	<i>4</i>
Enrichment Activities.....	5
Food Safety.....	5
Attendance Policy.....	5
End of Day Dismissal.....	5
Withdrawal from 21st Century Program.....	6
Behavior and Discipline Policy.....	6
Behavior and Bussing.....	7
Health Care Policies.....	8
<i>Medication.....</i>	<i>8</i>
<i>Illness or Injury.....</i>	<i>8</i>
<i>Parent Notification Plan.....</i>	<i>9</i>
<i>Universal Precautions.....</i>	<i>9</i>
<i>The Exclusion Policy for Employees and Volunteers.....</i>	<i>10</i>
<i>Contacting Parents During Emergencies.....</i>	<i>10</i>
Information for Families.....	11
<i>Your Contact Information.....</i>	<i>11</i>
<i>Family Visits and “Meet and Greet” Family Nights.....</i>	<i>11</i>
<i>Parent Advisory Council.....</i>	<i>11</i>
<i>Pest Management.....</i>	<i>12</i>
Michigan Licensing Regulations.....	12
Program Contact Information.....	14
Elementary Schools.....	14
Secondary Schools.....	15

ABOUT THE 21ST CCLC PROGRAM

Many children face challenges both inside and outside the classroom. The 21st Century Community Learning Centers Program is a program that works within Battle Creek Public Schools to bring together the support of caring adults, volunteers, and local organizations to meet students' needs at school—before and after class—so that students are continuously engaged academically.

The 21st Century Community Learning Centers (21st Century) initiative is the only federal funding source dedicated exclusively to before and after school programs. The purpose of the 21st Century Grant Program is to create community learning centers for those times when school is not in session.

The following are some things that we believe every child should have as a result of being apart of 21st Century:

1. A one-on-one relationship with a caring adult.
2. A safe place and space to learn and grow.
3. Access to certified teachers and experienced staff.
4. A chance to practice/build on the regular school day learning skills.
5. A chance to give back to peers and their community.
6. A chance to develop as a leader and build character.

The aim of the program is to provide academic enrichment opportunities as well as additional activities designed to complement the regular school day. There will be a broad array of services that are designed to help students and families grow.

Parents may obtain more information from the school's Extended Learning Coordinator or online at our website, www.battlecreekpublicschools.org

THE BEFORE & AFTER SCHOOL PROGRAM

The BCPS 21st Century Program is a Before and After School Program that is available to students that attend Ann J. Kellogg Elementary, Dudley STEM Elementary, LaMora Park Elementary, Post-Franklin Elementary, Valley View Elementary, and Verona Elementary. We also offer the 21st Century After School Program to students that attend Northwestern Middle School, Springfield Middle School and Battle Creek Central High School. This program is provided at no cost to families. Funding is provided through a 21st Century Community Learning Centers grant through the Michigan Department of Education and operates through Battle Creek Public Schools.

Purpose of Program

The purpose of the 21st Century Before and After School Program is to provide an extended day experience for students at selected Battle Creek Public School sites to

increase their academic achievement, improve behavioral skills, and increase their school day attendance.

Enrolling Your Child(ren)

Students must be officially enrolled by a parent/guardian through the building's Extended Learning Coordinator before participating in program services. All students are eligible to participate in 21st Century, but students may be recommended to attend the program by school personnel. These recommendations can be because of needs in academic achievement, behavior and/or school attendance. Once selected, students can be enrolled upon completion of the Enrollment Packet. A complete enrollment packet includes a completed enrollment form, behavioral policy, and licensing notebook acknowledgement including signature and date of completion. The photo release form is optional for families. Upon completion of the enrollment process the 21st Century Extended Learning Coordinator will contact the student's parent/guardian to report that their child is all clear to participate in the program with a specific start date. If the program is at capacity, students will be wait-listed until there is space in the program.

PROGRAM INFORMATION

The Before and After School Program will operate from September 7, 2021 to May 20, 2022 with transportation beginning on the start date. The program usually follows the BCPS school schedule and does not operate on half-days, school conference days, or vacation days, although there may be occasional exceptions for special events. The program may be cancelled in the event of adverse weather conditions or emergency closings as determined by BCPS. **Please visit the district website for the official BCPS district calendar.**

Schedule

The elementary Before School programs operate Monday through Friday and all After School Programs operate Monday through Thursday. Students must be enrolled and attending the after school program to be able to participate in the morning program. The 21st Century Extended Learning Coordinator will provide after school staff, parents, and school personnel with a schedule of operations at the beginning of the program year that denotes hours, days, and holidays when the program is open and services that will be provided.

Daily activities include:

- A healthy dinner/meal.
- Homework help or academic support. (Homework may not be complete the allotted time).
- Fun and engaging activities that with assist students with academic skills and non-academic interest areas.
- A recreational/choice time component that help students develop SEL skills while keeping students active.

Elementary Before & After School Daily Schedule			
Elementary School Schedule A <i>Ann J. Kellogg, Valley View, Verona</i>		Elementary School Schedule B <i>Dudley, LaMora Park, Post-Franklin</i>	
7:20-8:20am	Before School	7:40-8:40am	Before School
3:30-4:00pm	Meal & More	3:50-4:20pm	Meal & More
4:00-5:00pm	Academic Support	4:20-5:20pm	Academic Support
5:00-6:00pm	Enrichment	5:20-6:20pm	Enrichment
6:00pm	Dismissal	6:20pm	Dismissal

Secondary After School Daily Schedules			
Middle School Schedule A <i>Northwestern Middle School</i>		Middle School Schedule B <i>Springfield Middle School</i>	
2:50-3:20pm	Meal & More	2:40-3:10pm	Meal & More
3:20-4:20pm	Academic Support	3:10-4:10pm	Academic Support
4:20-5:20pm	Enrichment	4:10-5:10pm	Enrichment
5:20pm	Dismissal	5:10pm	Dismissal

Battle Creek Central High School	
2:45-3:15pm	Meal
3:15-4:15pm	Academic Support
4:15-5:15pm	Enrichment
5:15pm	Dismissal

The Academics component is facilitated by certified teachers and Youth Development Workers. It is focused on MATH and E/LA skills and concepts based on student assessment data incorporating Accelerated Reader Curriculum, math skill building activities (i.e. STRIDE Academy) and Credit Recovery for high school students.

The Enrichment components are facilitated by contracted providers, volunteers, and Youth Development Workers. It is focused on STEM, Social and Emotional Learning, College and Career, Visual and Performing Arts, Leadership and Service, Life Skills and Health, and youth choice activities.

Important Note: Students must be picked up by the end of the program. Students are expected to stay for the duration of the program each day.

Enrichment Activities

Enrichment activities and extra services may be brought in throughout the year. One goal of the program is to engage community organizations in the lives of students and to expose students to enriching activities. Examples include robotics, academic clubs, field trips, etc.

Food Safety

A meal will be provided every day in the 21st Century After School Program and is provided by Chartwells, a Battle Creek Public Schools food service contractee, and meets USDA nutrition and serving size guidelines. Meals provided are similar to those served during the school day and are served at the start of each program. Menus for each month will be placed on licensing boards. When substitutions are made, those substitutions will be noted on the menu. If informed, the program can make sure an alternative meal is provided for your student. Please note all dietary restrictions or needs on the information card.

No student will be denied a meal. Parents are not expected to send students with a meal, but if you would like to provide meals for your student, please inform the Extended Learning Coordinator. In an effort to promote health and nutrition for students, candy and other high-sugar snacks will be limited and not used as part of a reward system.

Attendance Policy

In order for students to fully benefit from the program, they are expected to attend every day at their enrolled site. If a student is present during the regular school day, it is expected that they will stay for the After School Program. If a student is absent more than three times in a month, the Extended Learning Coordinator will contact the parent/guardian. In cases where a student cannot commit to regular attendance, they may be asked to give up their spot in the program to another student. ***Please do not pick your child up early from program. Students who leave early miss important program activities, information and academic support.***

End of Day Dismissal

When a student is enrolled in the program, the parent/guardian can list on the enrollment form the name of adults other than the parent/guardian to whom the child may be released. Extended Learning Coordinators will only release students to those adults listed on the enrollment form. During this COVID-19 restrictive time, students will be signed out by ELCs or a staff member each day once the adult who picks them up is verified on the list. Once the restrictions are lifted, protocols for parents/guardians or adults who are listed on the enrollment form will return to signing students out daily.

Important Note: Students are only released during or after the program to people approved by the parent/ guardian.

Withdrawal from 21st Century Program

The Extended Learning Coordinator, school principal, or parent may withdraw a student from the After School Program at any time. Students who have ongoing absences, behavior issues, are a danger to themselves or others, or who are unable to function appropriately in the 21st Century After School Program environment may be withdrawn from the program by the the Extended Learning Coordinator after consultation with the student's parent/ guardian. In the event you wish your child to no longer be enrolled in the program, please notify the Extended Learning Coordinator. Extended Learning Coordinators will communicate with the parents/guardian of the student when the absences begin to make an impact the student's success in the After School Program. Parents will also be contacted when behavior or other concerns arise with enrolled students that jeopardize their participation in the program. The Extended Learning Coordinator will attempt to reach the parent/ guardian by phone first, and if no response is received within 24 hours a letter will be mailed to the address on file requesting a call back from the parent within three business days. If no response is received by parent/guardian within the designated time, students will be withdrawn from the program and a final letter will be mailed home to that effect.

Behavior and Discipline Policy

1. Staff will use developmentally appropriate positive methods of discipline that encourage self-control, self-direction, self-esteem, and cooperation. In alignment with the district, staff will review R.O.A.R. (Respect, Ownership, A+ Attitude, and Responsibility) behavior matrix daily as a positive reminder of program expectations. When appropriate behaviors are not being exhibited, a staff person will redirect the student using the program's R.O.A.R. behavior matrix. If the student is still having a challenging time, the staff will have a one-on-one conversation with the student and reflect the cause of the behavior. After reflecting, the student may be able to continue in the activity or take additional time for reflection. A student will never be deliberately placed out of an activity as a means of punishment.
2. Staff will NEVER use any of the following:
 - A. Hitting, spanking, shaking, biting, pinching, or inflicting other forms of corporal punishment.
 - B. Restricting a child's movement by binding or tying him or her.
 - C. Inflicting mental or emotional punishment, such as humiliating, shaming, or threatening a child.
 - D. Depriving a child of meals, snacks, rest, a full enrichment session, or necessary toilet use.
 - E. Confining a child in an enclosed area, such as a closet, locked room, box, or similar cubicle. Inflicting other forms of corporal punishment.
3. Non-severe and developmentally appropriate discipline or restraint may be used when reasonably necessary to prevent a child from harming himself or herself or to prevent a child from harming other persons or property, excluding those forms of punishment prohibited by rule 2 above.

4. If a child refuses to be redirected and is not able to participate in program activities, the child will be placed in the care of the Extended Learning Coordinator. If it becomes necessary to call a parent/guardian, it will be after all of the following steps have taken place.

Students are expected to comply with all regular school rules and regulations. A Written Incident Report will be completed and discussed with a child's parent(s) or legal guardian, whenever the child behaves disrespectfully or improperly, destroys property, injures another person, uses inappropriate language, or in any way disrupts the Battle Creek Public Schools program.

Students who behave in ways that are a danger to themselves or others may be permanently dismissed from the program. Parents/Guardians are expected to work with the Extended Learning Coordinator to help resolve behavior issues if necessary.

Discipline Policy is as follows:

1. Student meeting with Extended Learning Coordinator with possible mentorship opportunity.
2. Call home to parent/guardian to speak with their student.
3. Time out of program, possible connection with services, and parent meeting prior to student return
4. Termination of enrollment in 21st Century Programming. Prior to reaching the steps of the Discipline Policy, staff will use the following steps that lead up to discipline:
 - a. Staff will redirect student and model expected behavior
 - b. Staff will give student a verbal warning
 - c. Staff will give student another verbal warning and remind student of expectations/consequences
 - d. Staff will inform and/or bring student to the Extended Learning Coordinator

Behavior and Busing

It's important to note that a student's misbehavior on a BCPS bus during any time of being transported can directly affect their access to transportation in the future. We will be working with students to make sure they behave on the bus, but ask that you have a conversation with your student as well.

All 21st Century After School Programs operate in cooperation with the Positive Behavior Intervention Support (PBIS) practices which are in place in all Battle Creek Public Schools. This information was provided to all parents upon enrollment. As the 21st Century After School Program is an extension of the student's normal school day, it will utilize the same policies.

Schools define some of the most basic positive behavior expectations for students, and those expectations are taught to the students. Time is spent at the beginning of the year teaching these expectations and they are reviewed consistently during the year. When new behavior expectations are needed, all students receive instruction at their age and grade level.

At the 21st Century After School Program, it is our strategy to:

- DEFINE expectations
- MONITOR expected behavior
- TEACH & PRACTICE expectation
- ACKNOWLEDGE expected behavior
- CORRECT behavioral errors (continuum of consequences)

Health Care Policies

Each 21st Century After School Program site has a policy on file that includes procedures for student and staff hand washing, bloodborne pathogens, universal precautions, sanitizing the equipment, COVID-19 protocols and a health resource manual.

Medication

The 21st Century After School Program will facilitate the application of topical non-prescription medication, including, but not limited to, sunscreen and insect repellent, with prior written permission from the parent. If a student requires prescription medication, they should obtain it from school staff prior to the program day starting. In instances where a student has a need for medication during the program to prevent an acute medical condition (for example, asthma or diabetes), the parent/ guardian shall provide the Extended Learning Coordinator with the medication and it will only be given or applied with prior written permission from the parent. Prescription medication must have the pharmacy label indicating the physician's name, child's name, instructions, and name and strength of the medication and will only be given in accordance with those instructions.

The Extended Learning Coordinator will keep a written record that includes the time and the amount of any medication given or applied. The medication must be in the original container, stored according to the instructions, and clearly labeled for the specific child. The Extended Learning Coordinator will keep the medication out of the reach of children, and shall return the medication to the parent or destroy it when no longer needed.

Illness or Injury

The Extended Learning Coordinator will report to the parent any observed changes in the child's health or any accidents that may have happened to the child. The Extended Learning Coordinator will place a child too ill to remain in the group in a separate area where he or she may be comfortably cared for and supervised until he or she may be taken home or suitably cared for elsewhere. Staff who are too ill will not be permitted to come to work or sent home if illness starts at work. Items and facilities, including mats, bedding, utensils, toys, toilets and lavatories, used by the ill child shall not be used by any other person until those items and facilities have been thoroughly cleaned.

The Extended Learning Coordinator will immediately attempt to contact the parent/guardian of any child who is ill or injured while at the After School Program.

Parent Notification Plan

We want the parents/guardians of each student to remain informed in the event that something happens to a child. If your child is experiencing an illness or has had an injury in the program, program staff will attempt to contact individuals listed on the student's information card. Please keep your records with the center up-to date in case of emergency. You should expect staff to do the following:

1. A written notice will be sent home with your child if the injury or incident seems minor (i.e. cut/scrape, staff-resolved matter, and ice pack is given, etc.)
 2. If the situation seems more serious, two-phone call attempts to the primary parent(s)/guardian(s) listed on the information card, and if this person(s) is unavailable,
 3. Subsequent calls to each emergency contact until contact is made with one contact.
- If a situation severe and contact cannot be made with any of the emergency contacts, the Extended Learning Coordinator will make a decision with the assistance of the 21st Century Director. If an injury is serious and requires emergency medical attention, the Extended Learning Coordinator will contact for an ambulance. Messages will be left with the primary contacts on the information card regarding any decision that is made.

Universal Precautions

The After School Program is dedicated to preventing the spread of disease and infection among staff and students. By following universal precautions it is our hope to avoid the development and spread of disease or infections.

- The most important way to prevent infection is hand washing. The 21st Century After School Program Staff have been trained in proper, effective hand washing and they are encouraged to wash their hands on a continual basis during the working day.
- Proper cleaning and sanitizing of toys, utensils, and other equipment.
- Using disposable gloves when serving snacks to students and when handling any type of bodily secretions or fluids, cuts or any open skinned area.
- A bleach/water mixture will be used as a cleaning/ sanitizing agent.
- When soap and running water are not available during an outing, hand sanitizer and/or single use wipes may be used.

If a child is sent home from program and it is determined that they have an infectious disease, the parent of the student, along with the parents of all students in the program, will be provided with a letter containing all pertinent information. If a student who is enrolled in the program has been sent home during the school day, and it is determined that they have an infectious disease, the school will notify all parents.

If a student is absent from school due to illness, they may not come to the afterschool program that day. In general, a student must have attended school during the school day to attend the afterschool program. If a child displays signs of a possible infection or has a temperature over 100 degrees a parent will be contacted and asked to pick up their student as soon as possible. Some additional symptoms that can result in the pick-up of a child are:

- Fever and sore throat, earache, irritability, or confusion

- Diarrhea-runny, watery, or bloody stools
- Vomiting
- Body rash with fever
- Sore throat with fever and swollen glands
- Severe coughing
- Struggling to breathe or shortness of breath
- Eye discharge, yellowish skin or eyes
- Child is irritable, continuously crying, or requires more attention that can be provided without hurting the health or safety of other children in care.

The Exclusion Policy for Employees and Volunteers

Employees and volunteers will be excluded when:

1. Diagnosed with any of the following illnesses:
 - a. Typhoid fever (*Salmonella typhi*)
 - b. Shigellosis (*Shigella* spp)
 - c. Escherichia coli O5157:H7 infection (*E. coli* 0157:H7)
 - d. Hepatitis A (hepatitis A virus)
 - e. Norovirus infection
 - f. Impetigo (*Staphylococcal* bacteria)
 - g. COVID-19 (Corona Virus)
2. Jaundice has occurred with the last seven days.
3. Experiencing noro-like symptoms (vomiting and/or diarrhea).

Note: Also employees and volunteers will be sent home if ill with symptoms such as fever, severe cough, sore throat or shortness of breathe.

The employee or volunteer can return to work:

- When diagnosed with any of the listed illnesses: after health department approval and medical documentation states the excluded person is free of symptoms and free of the infectious agent.
- When excluded for jaundice: The excluded person has provided medical documentation stating that they are free of the Hepatitis A virus.
- When excluded for Noro-like symptoms: 24-48 hours the last symptom of illness. No handling of food or food ware for another 24-48 hours.
- When excluded for COVID-19: The excluded person with a confirmed case of COVID-19 should only return to the work after they are no longer infectious, using the most current guidelines from the CDC or local health department for this determination.

Contacting Parents During Emergencies

In the event of a building evacuation, using the enrollment binder, program staff will notify parents via phone of the evacuation and students' location along with the reunification plan. Parents will be informed of further steps to be taken once the immediate threat has passed. Children will be released to parents/guardians as soon as it is safe to do so. Children will only be released to contacts listed on the child's enrolment form with proper identification.

In the event there is alleged sexual contact of a child in care by either another child in care or an adult (staff or volunteer) or in the event there is alleged physical abuse from an adult (staff or volunteer), the parent of the student is called by the Extended Learning Coordinator when the information is learned using the phone number provided on the Enrollment Card. The parent/ guardian of the child are unavailable, the Extended Learning Coordinator will contact the provided emergency contacts. 21st Century staff and volunteers are mandated reporters and will follow our Child Abuse and Neglect Policy to ensure a proper investigation occurs.

In the event a child is lost or left unsupervised, 21st Century site staff will do a search of the premises including the building and surrounding school property and contact the parents by phone. If the child is found, the Extended Learning Coordinator will contact their Program Director. If after the premises are checked the child remains unaccounted for, the Extended Learning Coordinator will contact the police in cooperation with the parents.

In the event a child is seriously injured during program, program and requires emergency medical attention, staff will call for an ambulance and call parent/guardian with information regarding the incident and make an incident report.

Information for Families

We believe that families are children's first and most important teachers. Active family participation in the learning process leads to children's school success. Parents are encouraged to visit the program often. Please see the Extended Learning Coordinator to sign in when you visit. In addition, special events will be scheduled throughout the year. Parents are welcome to make suggestions for events and/or volunteer to help.

Your Contact Information

For the safety and well-being of your student, it is very important that the Extended Learning Coordinator have your correct address, telephone number, and personal contact information on file. Please inform the Extended Learning Coordinator of any changes to your contact information as they occur.

Family Visits and "Meet & Greet" Family Nights

We love and encourage parents to be involved. Parents should expect to receive information for activities going on throughout our community, and requests to attend Meet & Greets. You are invited to Meet & Greet Family Nights where you can meet with your 21st Century Site Team and get access to community resources. The dates of these evening events will be announced by your Extended Learning Coordinator through flyers sent to your home or given to your student.

Parent Advisory Council

The 21st Century Program is committed to providing the highest quality program for your child(ren). In order to meet your student's needs, we need your input. We will be forming a site council across our nine After School Program sites. Each school will have representation (at least two representatives) on the council. The purpose of this group is

to obtain feedback on program quality from parents. You will be notified during the school year of the dates/times of these meetings. They will meet quarterly.

Pest Management

The administration of Battle Creek Public Schools is committed to providing a safe environment for the children in our care. In accordance with Michigan Compiled Laws (MCL) 324.8316, Battle Creek Public Schools will implement and practice Integrated Pest Management (IPM) to manage pests in the building and on the grounds to minimize the exposure of pests and pesticides to children and staff.

1. Pesticide Use and Storage –
 - a. Regularly scheduled applications of pesticides are NOT permitted.
 - b. Storage of pesticides in the classrooms is NOT permitted and all pesticides on the premises will be stored out of reach of children.
 - c. Staff is prohibited from bringing pesticides into the facility (no residential or any other pesticides allowed).
 - d. Only certified pesticide applicators or registered technicians that have working knowledge of IPM principles and practices may apply pesticides.
2. Pesticides will not be applied when children are present at the facility. Toys and other items mouthed or handled by the children will be removed from the area before pesticides are applied. Children may only return to the treated area after four hours of a pesticide application or as specified on the pesticide label, whichever time is greater.
3. Notification
 - a. An annual notification will be given to parents in September.
 - b. Two methods of advance notification of a pesticide application at the school will be given to parents and staff at least 48 hours prior to the application.
 - i. Notification will be posted at all the school entrances
 - ii. The second method of notification can include, email, automated phone caller, letters sent home with students, the district website.
 - c. An advance notice containing information about the pesticide, including the target pest or purpose, approximate location, date of the application, contact information at the center, and a toll-free number for a national pesticide information center recognized by the Michigan department of agriculture.
 - d. Liquid spray or aerosol insecticide applications may not be performed in a room of a center unless the room will be unoccupied by children for not less than 4 hours or longer if required by the pesticide label use directions.

Parents who request more advance notice must complete the advance notice request form at the beginning of the school year. Notification will be delivered via U.S. mail three days prior to the application of pesticides.

Michigan Licensing Regulations

The following policies apply to the 21st Century After School Program per the Michigan Licensing Rules for Child Care Centers:

1. The center shall implement a developmentally appropriate program which shall include all of the following areas:
 - a. Physical development, including large and small muscle activities
 - b. Social development, including communication skills
 - c. Emotional development, including positive self- concept
 - d. Intellectual development
2. The center shall provide the following activities daily:
 - a. Quiet and active
 - b. Individual, small groups and large groups
 - c. Large and small muscle
 - d. Child initiated and staff initiated
3. The center shall prepare for the week a daily guide relating to the program and each age group. The center shall post the guide in a conspicuous place or otherwise make it available to parents.
4. A center shall permit parents to visit the program for the purpose of observing their children at all times.
5. All center staff and volunteers with unsupervised access to children must have a comprehensive background check which includes FBI fingerprinting, Michigan child abuse and neglect registry and National Sex Offender Registry MCL 722.115n. Staff and volunteers shall not have contact with children while in the care of a child care center if either of the following conditions apply:
 - a. They have been convicted of child abuse or neglect.
 - b. They have been convicted of a felony involving harm or threatened harm.

Before staff or volunteers may have unsupervised contact with children while in the child care center, the staff or volunteer shall provide the center with a completed "consent and disclosure form" for a comprehensive background check and the department shall determine the individual's eligibility to be a child care staff member, as defined by section 5n of the act, MCL 722.115n in the Michigan Compiled Laws. If the volunteer is a parent, then this sub rule may be waived if the center has a written plan of supervision for such parents.

6. The center maintains a licensing notebook of all licensing inspection reports, special investigation reports and all related corrective action plans. The notebook will be available to parents for review at the site during regular business hours. Licensing inspection and special inspection reports from the past two years are available on the Bureau of Child and Adult Licensing website at www.michigan.gov/michildcare. Names and other identifying information in special investigations will be held strictly confidential.

Michigan law requires that school personnel file a report when there is reasonable cause to suspect child abuse or neglect. If our staff has any reason to suspect that abuse or neglect have occurred, they are responsible for making a report to DHS.

PROGRAM CONTACT INFORMATION

Deondra Ramsey,
Extended Learning Program Director
3 Van Buren Street West, Battle Creek, MI 49017
(269) 965-3883

Tierra Stevens,
Extended Learning Program Assistant Director
3 Van Buren Street West, Battle Creek, MI 49017
(269) 965-3883

Elementary

Ann J, Kellogg

Principal: Jennifer Flowers-Bentley
306 Champion Street, Battle Creek MI 49037
Phone: (269) 965-9773 Fax:(269) 965-9780
Extended Learning Coordinator: Destiny
Cellular Phone: (269) 209-6975
Email: lbabcock@battle-creek.k12.mi.us

Dudley STEM

Principal: Kavonna Matthews
308 W. Roosevelt Avenue, Battle Creek MI, 49037
Phone: (269) 965-9720 Fax:(269) 965-9724
Extended Learning Coordinator: Tammy Westbrook
Cellular Phone: (269) 601-4942
Email: twashington@battle-creek.k12.mi.us

LaMora Park

Principal: Angela Morris
65 N. Woodlawn Avenue, Battle Creek, MI 49037
Phone: (269) 965-9725 Fax: (269) 965-7007
Extended Learning Coordinator: Maharlika Faust
Cellular Phone: (269) 209-7073
Email: mfaust@battle-creek.k12.mi.us

Post-Franklin

Principal: Sima Thurman
20 Newark Street
Phone: (269) 965-9693 Fax: (269) 965-9696
Extended Learning Coordinator: Diane Krebs
Cellular Phone: (269) 578-6220
Email: dkrebs@battle-creek.k12.mi.us

Valley View

Principal: Gregory Bish

960 Avenue A

Phone: (269) 965-9730 Fax: (269) 965-9764

Extended Learning Coordinator: Kecia Collins

Cellular Phone: (269) 245-9072

Email: kcollins@battle-creek.k12.mi.us

Verona

Principal: Rhonda Washington

825 Capital Avenue, NE

Phone: (269) 965-9710 Fax: (269) 965-9712

Extended Learning Coordinator: Sierra Stevens

Cellular Phone: (269) 209-8047

Email: sstevens@battle-creek.k12.mi.us

Secondary Schools

Northwestern Middle School

Principal: David Fooy

176 Limit Street

Phone: (269) 965-9607 Fax: (269) 965-9525

Extended Learning Coordinator: Jasmine Parson

Cellular Phone: (269) 578-6895

Email: jparson@battle-creek.k12.mi.us

Springfield Middle School

Principal: Meredith Shabani

1023 Avenue A

Phone: (269) 965-9640 Fax: (269) 962-2486

Extended Learning Coordinator: Breanna Jackson

Cellular Phone: (269) 601-4687

Email: bjackson@battle-creek.k12.mi.us

Battle Creek Central High School

Principal: Noah Hollander

100 Van Buren Street West

Phone: (269) 965-9526 Fax: (269) 788-6648

Extended Learning Coordinator: Barbara Miller

Cellular Phone: (269) 209-9916

Email: bmiller1@battle-creek.k12.mi.us