

**BATTLE CREEK BOARD OF EDUCATION
REGULAR MEETING
January 9, 2012
Immediately following the Special Board Meeting
Board Room – School Administration Building**

PRESENT - BOARD OF EDUCATION

Karen Evans
William Burton
Susan Buckley
Todd Stagner
Steve Hoelscher
Art McClenney
Scott Cubberly

Present – Administration

Dr. Linda Hicks – Superintendent
Dr. Jeffrey Greene – Resource Development Coordinator
Deborah Gregory – Executive Director of Financial Services
Robert Harberts – Interim Director of Human Resources
Dianne Hatley – Interim Executive Director of Human Resources
Tim Scott – Assistant Director of Facilities & Operations
Donna Straight – Special Education Supervisor

MINUTES

The meeting was called to order by President Evans at 6:42 p.m. All board members were present. Approximately 50 citizens were in attendance.

APPROVAL OF AGENDA

Item E “Agreement for shared Director of Transportation” was pulled from the consent agenda.

Item B under Reports “Board Committee Report - Finance Committee” was removed from the agenda.

Moved by Mr. Burton, supported by Mr. Hoelscher, that the agenda be approved as amended.

Motion approved 7 – 0

REPORTS

Math & Science Center Construction Update

Superintendent Hicks introduced Tom Beuchler with Schweitzer Inc. to provide a construction update. Mr. Beucher informed board members that Schweitzer Inc. plans to construct a world-class educational environment within budget. Sixty bids have been received from contractors that are already under budget. Post bid interviews have been

conducted and letters of recommendation are forthcoming. The design team is reviewing final revisions. An occupancy date of December 2012 for the distribution center and 2013 for the learning center have been established. The current schedule looks to start site work on March 5, footings/foundations April 9, PEMB erection May 8, substantial completion November 28, and turnover December 19, 2012. A special board meeting may need to be held to approve these bids. Board members recommended looking into using underused parking space for parking income. In response to questions, board members were informed that Mrs. Duncan has been involved Kellogg Company, Kellogg Foundation, and WKKI research institute in discussion about the construction. Additional capacity is being planned to possibly accommodate middle school students. Board members questioned the use of green technology during construction as well as their limited involvement in decision-making and oversight. Board members would like to see a complete timeline as well as financial information regarding the budget.

CONSENT AGENDA

Minutes of the Special and Regular meetings of December 12, 2011.

Bills for the month of November and December 2011

Personnel Changes:

New Hires:

Jennifer Craft was hired as Title I Reading Focus Teacher assigned to Springfield Middle School effective December 12, 2011. **Kathleen Eakins** has been hired as a school bus driver effective December 12, 2011. **Tamara Houtkooper** has been hired as an Art Teacher assigned to Battle Creek Central and Springfield Middle School effective December 16, 2011. **Nichole Thompson** was hired as a Bearcat Watch assigned to Battle Creek Central High School effective January 4, 2011.

Resignation:

Lauren Fuld, media center paraprofessional assigned to Battle Creek Central High School, resigned effective September 6, 2011.

Termination:

Marilyn Morgan was terminated from her elementary hostess position effective November 21, 2011.

Good Marks contract for Karen Hart

PULLED – Agreement for Shared Director of Transportation

Reinstatement Committee Recommendation

Moved by Mr. Hoelscher, supported by Ms. Buckley, to approve the consent agenda as presented.

Motion approved 7 – 0

NEW BUSINESS

Consideration to Approve Mid-Year Budget Reductions

Deborah Gregory, Executive Director of Financial Services, presented mid-year budget reductions in the amount of \$814,053 for approval.

Moved by Dr. Stagner, supported by Mr. McClenney, to approve Mid-Year Budget Reductions in the amount of \$814,053 as presented.

Motion approved 7 – 0

Consideration to Approve Resolution Authorizing Dr. Linda Hicks to sign Documents Related to District Construction Projects

Superintendent Hicks presented a resolution authorizing her to sign documents related to district construction projects for approval. The resolution has already reviewed and approved of the resolution.

Moved by Dr. Stagner, supported by Mr. McClenney, to approve the resolution authorizing Dr. Hicks to sign documents related to district construction projects.

Motion approved 7 – 0

Consideration to Approve Construction Manager for Franklin Elementary Project

Superintendent Hicks recommended that the board approve Schweitzer Inc. as the construction manager for the Franklin Elementary project. The company already has a good relationship with the district and can move forward in a timely manner. The project is projected to be completed by fall.

Moved by Dr. Stagner, supported by Ms. Buckley, to appoint Schweitzer Inc. as the construction manager for the Franklin Elementary project.

Motion approved 7 – 0

Agreement for Shared Director of Transportation

Superintendent Hicks informed board members that the district has an opportunity to share transportation directors with Lakeview. The contract is currently being reviewed by the district's insurance agency. Superintendent Hicks recommended that board members approve the shared position pending authorization from our insurance carrier. In response to questions raised by board members, Superintendent Hicks clarified that the position would be part-time in our district and part-time in lakeview. Mr. Harberts has been working closely with Lakeview staff, district attorneys, and insurance carriers and is comfortable with the arrangement. As presented, the arrangement would meet the needs of our district. Board members requested that they remain informed of the outcome and any issues that may arise.

Moved by Dr. Stagner, supported by Mr. Hoelscher, to approve the agreement for a shared Director of Transportation with the Lakeview School District pending information from the district insurance carrier.

Motion approved 7 – 0

SUPERINTENDENT COMMENTS

Superintendent Hicks commented on:

- Student Achievement – at the January 23 meeting the teacher evaluation document will be presented for approval. All board members were invited to attend making this a special board meeting.
- Human Resources – Mr. Harberts will be contacting the Human Resources committee members to schedule a meeting as soon as possible.
- Board Retreat – the January 21 board retreat will have construction information added to the agenda.
- Follies – Superintendent Hicks commended the students that participated in the follies, as well as the staff that made the follies a huge success.
- Thank You – special thanks for the many student gifts over the holiday season.
- Enquirer – she praised the Dudley STEM article in the Enquirer Newspaper. The essence of the article was the partnership between Dudley students and KCC students.
- Magazine - BCC was highlighted in a school security magazine.
- Appreciation – board members were presented with certificates of appreciation for the hard work and dedication to the students of our district.

BOARD MEMBER COMMENTS

Susan Buckley requested that the HR committee discuss advertising at its next meeting. She also praised an assistant principal whose former student is doing well because of his care and dedication.

President Evans thanked staff for the reception and gifts. She reminded board members of the January 21 board retreat. She also praised the students that participated in the follies for their talent. An invitation was extended to board members to participate in a sledding competition on Thursday at Dudley STEM as well as the play at Ann J. Kellogg Elementary on Friday.

Art McClenney commended the students of Springfield Middle and Central High School for a great band concert.

ADJOURNEMENT

The meeting adjourned at 7:41 p.m.